

# Syllabus Breakdown Computer Grade 7

**AIR FOUNDATION SCHOOL SYSTEM**  
HEAD OFFICE ISLAMABAD/PAKISTAN

# Teaching weeks per annum

For the regions where academic session begins in **April**

## FIRST TERM: APRIL – SEPTEMBER

Expected Teaching Weeks

<b>April</b>	Teaching Week 1	Teaching Week 2	Teaching Week 3	Teaching Week 4
<b>May</b>	Teaching Week 5	Teaching Week 6	Teaching Week 7	<b>First Midterm Examination</b>
<b>June</b>	<i>Summer Vacation</i>	<i>Summer Vacation</i>	<i>Summer Vacation</i>	<i>Summer Vacation</i>
<b>July</b>	<i>Summer Vacation</i>	<i>Summer Vacation</i>	<i>Summer Vacation</i>	<i>Summer Vacation</i>
<b>August</b>	Teaching Week 8	Teaching Week 9	Teaching Week 10	Teaching Week 11
<b>September</b>	Teaching Week 12	Teaching Week 13	<b>1<sup>st</sup> Term Examination</b>	<b>1<sup>st</sup> Term Examination</b>

## SECOND TERM: OCTOBER – MARCH

Expected Teaching Weeks

<b>October</b>	Teaching Week 14	Teaching Week 15	Teaching Week 16	Teaching Week 17
<b>November</b>	Teaching Week 18	Teaching Week 19	Teaching Week 20	Teaching Week 21
<b>December</b>	Teaching Week 22	<b>Second Midterm Examination</b>	<i>Winter Vacation</i>	<i>Winter Vacation</i>
<b>January</b>	Teaching Week 23	Teaching Week 24	Teaching Week 25	Teaching Week 26
<b>February</b>	Teaching Week 27	Teaching Week 28	Teaching Week 29	Teaching Week 30
<b>March</b>	<i>Revision Work</i>	<b>Annual Examination</b>	<b>Annual Examination</b>	<i>PTM &amp; Annual Day</i>

# Teaching weeks per annum

For the regions where academic session begins in **August**

## FIRST TERM: AUGUST – DECEMBER

Expected Teaching Weeks

<b>August</b>	Teaching Week 1	Teaching Week 2	Teaching Week 3	Teaching Week 4
<b>September</b>	Teaching Week 5	Teaching Week 6	Teaching Week 7	<b>First Midterm Examination</b>
<b>October</b>	Teaching Week 8	Teaching Week 9	Teaching Week 10	Teaching Week 11
<b>November</b>	Teaching Week 12	Teaching Week 13	Teaching Week 14	Teaching Week 15
<b>December</b>	<b>Midterm Examination</b>	<b>Midterm Examination</b>	<i>Winter Vacation</i>	<i>Winter Vacation</i>

## SECOND TERM: OCTOBER – MARCH

Expected Teaching Weeks

<b>January</b>	Teaching Week 16	Teaching Week 17	Teaching Week 18	Teaching Week 19
<b>February</b>	Teaching Week 20	Teaching Week 21	Teaching Week 22	<b>Second Midterm Exam</b>
<b>March</b>	Teaching Week 23	Teaching Week 24	Teaching Week 25	Teaching Week 26
<b>April</b>	Teaching Week 27	Teaching Week 28	Teaching Week 29	Teaching Week 30
<b>May</b>	<i>Revision Work</i>	<b>Annual Examination</b>	<b>Annual Examination</b>	<i>PTM &amp; Annual Day</i>



# Allocation of periods

Subjects and period distribution for preparing timetable, syllabus breakdown, lesson plans etc.

SN	SUBJECT	JUNIOR			PRIMARY		SECONDARY			EACH SUBJECT PER ANNUM
		GRADE - 1	GRADE - 2	GRADE - 3	GRADE - 4	GRADE - 5	GRADE - 6	GRADE - 7	GRADE - 8	
1	English Language	5	5	5	5	5	5	5	5	150
2	Urdu Language	5	5	5	5	5	5	5	5	
3	Mathematics	5	5	5	5	5	5	5	5	
4	Science	-	-	-	5	5	5	5	5	
5	General Knowledge	5	5	5	-	-	-	-	-	
6	Sindhi Language <sup>1</sup>	4	4	4	4	4	4	4	4	120
7	Social Studies	-	-	-	4	4	-	-	-	
8	Islamiyat	4	4	4	4	4	4	4	4	
9	Nazra-e-Quran <sup>2</sup>	4	4	4	4	4	4	4	4	
10	Geography	-	-	-	-	-	3	3	3	90
11	Computer Science	3 SRM <sup>3</sup>	3 SRM	3 SRM	3 SRM	3 SRM	3	3	3	
12	Life Skills	3 SRM	3 SRM	3 SRM	-	-	-	-	-	
13	Artwork	3 SRM	3 SRM	3 SRM	-	-	-	-	-	
14	History	-	-	-	-	-	2	2	2	60
15	Life Skills & Art	-	-	-	2 SRM	2 SRM	-	-	-	
		-	-	-	-	-	1 SRM	1 SRM	1 SRM	30
PERIODS PER WEEK		<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	

<sup>1</sup> In Sindh Region only

<sup>2</sup> In all regions except Sindh

<sup>3</sup> SRM: (Supplementary Reading Material)

**FIRST TERM | UNITS OR CHAPTERS DISTRIBUTION WITHIN 13 STUDY WEEKS OF THIS TERM.**

<b>Study Week 1 [1/15   1/30]</b> <b>Unit#01 Formatting in MS Excel 2016</b> <b>Page# 3-10</b>	<b>Study Week 2 [2/15   2/30]</b> <b>Unit#01 Formatting in MS Excel 2016</b> <b>Page# 10-19</b>	<b>Study Week 3 [3/15   3/30]</b> <b>Unit#01 : More About Computers</b> <b>Unit#02: Page # 20-27</b>	<b>Study Week 4[4/15   4/30]</b> <b>Unit#02, Formulas and Functions In MS Excel 2016.page #28-33</b>
<b>Study Week 5 [5/15   5/30]</b> <b>Unit#02, &amp; 03</b> <b>page #34-42</b>	<b>Study Week 6[6/15   6/30]</b> <b>Unit#02, &amp; 03</b> <b>page #42-50</b>	<b>Study Week 7 [7/15   7/30]</b> <b>Unit#03 More on formatting in MS Word 2016.</b> <b>page # 51-53</b>	<b>Study Week 8[8/15   8/30]</b> <b>Unit#03</b> <b>Unit#04</b> <b>page # 55-60</b>
<b>Study Week 9[9/15   9/30]</b> <b>Unit#04, Introduction to Flash</b> <b>page # 61-64</b>	<b>Study Week 10(10/15   10/30]</b> <b>Unit#04</b> <b>Unit#05 page # 64-70</b>	<b>Study Week 11[11/15   11/30]</b> <b>Unit#05 Drawing and Painting in Flash</b> <b>page # 70-73</b>	<b>Study Week 12(12/15   12/30]</b> <b>Unit#05 Drawing and Painting in Flash</b> <b>page # 73-76</b>
<b>Study week (13/15   13/30]</b> <b>Unit#01 to Unit#05:</b> <b>page # 03-76</b>	<b>Study Week [14/15   14/30]</b> <b>Unit#06: Language of the Web-HTML Page# 77-83</b>	<b>Study Week [15/15   15/30]</b> <b>Unit#06: Language of the Web-HTML Page# 83-87</b>	

**SECOND TERM / Final Term | UNITS OR CHAPTER DISTRIBUTION WITHIN 17 WEEKS OF THIS TERM.**

<b>Study Week [1/15   16/30]</b> <b>Unit#06: Language of the Web-HTML Page# 87-88</b>	<b>Study Week [2/15   17/30]</b> <b>Unit#05, Formatting in HTML Page# 89-92</b>	<b>Study Week [3/15   18/30]</b> <b>Unit#07: Computer Software and Languages Page# 93-94</b>	<b>Study Week [4/15   19/30]</b> <b>Unit#07: Computer Software and Languages Page# 95-97</b>
<b>Study Week [5/15   20/30]</b> <b>Unit#08: Your Computer UnderAttack Page# 98-100</b>	<b>Study Week [6/15   21/30]</b> <b>Unit#08: Your Computer UnderAttack Unit# 09, More On QBASIC Page#101-103</b>	<b>Study Week [7/15   22/30]</b> <b>Unit# 09 , More On QBASIC Page# 103-104</b>	<b>Study Week [8/15   23/30]</b> <b>Unit# 09 , More On QBASIC Page# 105-110</b>
<b>Study Week[9/15   24/30]</b> <b>Unit# 09 , More On QBASIC Page# 111-114</b>	<b>Study Week [10/15   25/30]</b> <b>Unit# 09 , More On QBASIC Page# 114-115</b>	<b>Study Week [11/15   26/30]</b> <b>Unit# 10 , QBASIC Graphics and Sound Page# 116-118</b>	<b>Study Week [12/15   27/30]</b> <b>Unit# 10 , QBASIC Graphics andSound Page# 119-122</b>
<b>Study Week [13/15   28/30]</b> <b>Unit# 10 , QBASIC Graphics andSound Page# 122-125</b>	<b>Study Week [14/15   29/30]</b> <b>Unit# 10 , QBASIC Graphics andSound Page# 125-129</b>	<b>Study Week [15/15   30/30]</b> <b>Unit# 10 , QBASIC Graphics and Sound Page# 129-134</b>	



1 /15 1 /30

**Daily Break-Up**

This is our new teaching week.

Computer		Class-VII   40 min		TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods	
3 periods p/w   90 p/a						II	Oct-Mar	15 weeks	16 to 30	45 periods	
MONTH	WEEK	PN	Unit#01 Formatting in MS Excel 2016								
	Week 1	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS				
		1.	Formatting and Aligning Data In A Cell. Page#03-05				<ul style="list-style-type: none"> <li>• Learn about 'Formatting, Aligning Data In A Cell and Formatting numbers' through explanation and discussion</li> <li>• Cool Tip</li> </ul>				
		2.	Displaying Numbers as Percentages Page#06-08				<ul style="list-style-type: none"> <li>• Understanding about displaying numbers as percentages through practical.</li> <li>• Check Your progress.</li> <li>• Understanding about Formatting text through practical work.</li> </ul>				
		3.	Click Time and cell Borders Page#08-10				<ul style="list-style-type: none"> <li>• Understanding and solution of the Click Time.</li> <li>• Understanding of 'how can we apply the cell Borders'?</li> </ul>				

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



2 /15 2 /30

## Daily Break-Up

This is our new teaching week.

Computer		Class-VII   40 min		TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods	
3 periods p/w   90 p/a						II	Oct-Mar	15 weeks	16 to 30	45 periods	
MONTH	WEEK 2	PN	Unit#01 Formatting in MS Excel 2016								
	Week 2	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS				
		4.	Adding Patterns and Colour to Cells		Page#10-13		<ul style="list-style-type: none"> <li>• Understanding of the Topics 'Adding patterns, Colour to Cells and Autofill through reading and practical.</li> </ul>				
		5.	Creating custom lists		page#14-17		<ul style="list-style-type: none"> <li>• Learn about how we can create custom lists through discussion and practical work.</li> <li>• Solution of Click Time</li> </ul>				
		6.	Test Yourself.		Page#17-19		<ul style="list-style-type: none"> <li>• Recall the key points and learn about keywords.</li> <li>• Understanding and solution of exercises A to D.</li> <li>• Go to Lab.</li> </ul> <p>Create a custom list with names of planets of the Solar system also create the worksheet in MS Excel.</p> <ul style="list-style-type: none"> <li>• Work for Home work.</li> <li>Perform practical F at home</li> </ul>				

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3 /15 3 /30

**Daily Break-Up**

This is our new teaching week.

Computer Class-VII   40 min 3 periods p/w   90 p/a		TERM INFORMATION		I Apr-Sep 15 weeks	1 to 15	45 periods
				II Oct-Mar 15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#01 Formatting in MS Excel 2016, Unit#02, Formulas and Functions In MS Excel 2016.			
		[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
	Week 3	7.	Formulas In MS Excel	page#20-23	<ul style="list-style-type: none"> <li>● Learn about how to use the formulas in MS Excel to perform calculations Addition, Subtraction, Multiplication and Division and also use Cool Tips for better understanding.</li> </ul>	
		8.	Click Time & Functions In MS Excel	Page#23-25	<ul style="list-style-type: none"> <li>● Solution of the exercise of Click Time.</li> <li>● Understanding of 'Functions in MS Excel'.</li> </ul>	
		9.	Functions In MS Excel	Page#26-27	<ul style="list-style-type: none"> <li>● Learn about Max Function, Min Function and the Count Function through explanation and Practical Work.</li> <li>● Solution of the exercise of Click Time.</li> </ul>	

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4 /15 4 /30

**Daily Break-Up**

This is our new teaching week.

Computer Class-VII   40 min 3 periods p/w   90 p/a			TERM INFORMATION				
			I	Apr-Sep	15 weeks	1 to 15	45 periods
			II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#02, Formulas and Functions In MS Excel 2016.				
	Week 4	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		10.	Functions In MS Excel	Page#28-29		<ul style="list-style-type: none"> <li>● Learn about IF Function through explanation and Practical Work.</li> <li>● Check Your Progress.</li> <li>● Solution of the exercise of Click Time.</li> <li>● Cool Tip.</li> </ul>	
		11.	Test Yourself	Page#30-31		<ul style="list-style-type: none"> <li>● Recall the key points and learn the key words.</li> <li>● Do exercises from A to C.</li> </ul>	
		12.	Go To Lab	Page#31-33		<ul style="list-style-type: none"> <li>● Go to Lab.</li> <li>Perform Practical D in lab &amp; F for home work.</li> <li>Home Work:</li> <li>● Project Work F.</li> <li>Create the Work Sheet to help your younger brother / sister practice Math Problems.</li> <li>● Project Work G for home work.</li> </ul>	

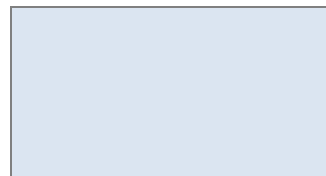
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5 /15 5 /30

**Daily Break-Up**

This is our new teaching week.



<b>Computer</b>		<b>Class-VII   40 min</b>	<b>TERM INFORMATION</b>	<b>I Apr-Sep</b>	<b>15 weeks</b>	<b>1 to 15</b>	<b>45 periods</b>
3 periods p/w   90 p/a				<b>II Oct-Mar</b>	<b>15 weeks</b>	<b>16 to 30</b>	<b>45 periods</b>
<b>MONTH</b>	<b>WEEK</b>	<b>PN</b>	<b>Unit#02, Formulas and Functions In MS Excel 2016. Unit#03 More Features of MS Word 2016.</b>				
	<b>Week 5</b>	<b>[90]</b>	<b>TOPIC CONTENT &amp; PAGE NUMBER</b>		<b>WORKBOOK OR ACTIVITY CONTENTS</b>		
		13.	<b>Auto Correct</b>	<b>Page# 34-37</b>	●Learn about Auto Correct and Steps for Adding Entries to the Auto Correct to the list.		
		14.	<b>Autocorrect Entries and Auto Text</b>	<b>Page37-39</b>	●Learn about the steps for changing AutocorrectEntries and Auto Text through discussion and practical work.		
		15.	<b>Auto complete.</b>	<b>page#40-42</b>	●Reading and explanation of the topic Autocomplete.		

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



6 /15 6 /30

**Daily Break-Up**

This is our new teaching week.

Computer		Class-VII   40 min		TERM INFORMATION					
3 periods p/w   45 p/a				I	Apr-Oct	15 weeks	1 to 15	45 periods	
				II	Nov-Mar	15 weeks	16 to 30	45 periods	
MONTH	WEEK	PN	Unit#02, Making a powerful presentation. Unit#03 More on formatting in MS Word 2016.						
	Week 6	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS		
		16.	Symbols and special characters					●Learn about symbols and special characters and Headers and Footers through discussion and practical work.	
			Headers and Footers		Page#42-45				
		17.	Footnotes and Endnotes		Page#45-47			●Learn about Footnotes and Endnotes through discussion and practical work.	
		18.	Let us Recall		page#48-50			●Click Time. ●Water Marks	

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7 /15 7 /30

### Daily Break-Up

This is our new teaching week.

Computer		Class-VII   40 min		TERM INFORMATION		I Apr-Sep 15 weeks		1 to 15		45 periods		
3 periods p/w   90 p/a				II Oct-Mar 15 weeks				16 to 30		45 periods		
MONTH	WEEK	PN	Unit#03 More on formatting in MS Word 2016.									
	Week 7	[90]	TOPIC CONTENT & PAGE NUMBER					WORKBOOK OR ACTIVITY CONTENTS				
		19.	Test Yourself	page#51-52		<ul style="list-style-type: none"> <li>Recall the key points and learn the keywords. Understanding and solution of the exercise A &amp; B.</li> </ul>						
		20.	Go To Lab	page# 53		<ul style="list-style-type: none"> <li>Understanding and solution of the exercise C &amp;D.</li> </ul>						
		21.	Go To Lab	page#53		Go to Lab. Perform the practical of exercise E. <ul style="list-style-type: none"> <li>F for home work.</li> <li>Go to Lab.</li> </ul> Perform the practical of exercise G.						

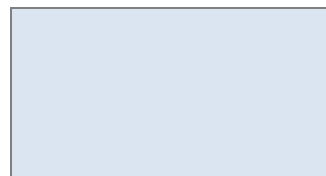
**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher**



8 /15 8 /30

**Daily Break-Up**

**This is our new teaching week.**



<b>Computer</b>		<b>Class-VII   40 min</b>	<b>TERM INFORMATION</b>		<b>I Apr-Sep</b>	<b>15 weeks</b>	<b>1 to 15</b>	<b>45 periods</b>
3 periods p/w   90 p/a					<b>II Oct-Mar</b>	<b>15 weeks</b>	<b>16 to 30</b>	<b>45 periods</b>
<b>MONTH</b>	<b>WEEK</b>	<b>PN</b>	<b>Unit#03 More Features of MS Word 2016.</b>		<b>Unit#04 Introduction to Flash</b>			
	<b>Week 8</b>	<b>[90]</b>	<b>TOPIC CONTENT &amp; PAGE NUMBER</b>			<b>WORKBOOK OR ACTIVITY CONTENTS</b>		
		22.	To Start Flash	page#55-57	<ul style="list-style-type: none"> <li>● Learn about ‘What is the Flash’ how to Start Flash and check progress.</li> <li>● Cool Tip.</li> </ul>			
		23.	Components of Flash Window	page#57-58	<ul style="list-style-type: none"> <li>● Explanation and Understanding about components of Flash Window through reading of the topic and practical work</li> </ul>			
		24.	<ul style="list-style-type: none"> <li>● Did You know?</li> </ul> Types of Files in Flash, Saving A Flash File	Page#59-60	<ul style="list-style-type: none"> <li>● Did You know?</li> <li>● Explanation of the types of Files in Flash and how to save a Flash File.</li> </ul>			

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



9 /15 9 /30

**Daily Break-Up****This is our new teaching week.**

Computers Class-VII   40 min 3 periods p/w   90 p/a			TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#04, Introduction to Flash					
	Week 9	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		25.	Opening a Saved Flash File, Exist Flash File page#61-62			<ul style="list-style-type: none"> <li>●learn about how to open a saved Flash File andExist Flash File through reading discussion and practical work.</li> <li>●Recall the important points and learn about keywords.</li> </ul>		
		26.	Test Yourself page#62-63			<ul style="list-style-type: none"> <li>●Understanding and solution of the exercise A,B &amp; C.</li> </ul>		
		27.	Go To Lab Page#63-64			<ul style="list-style-type: none"> <li>●Perform Practical D</li> </ul> Open a new File in Flash. Experiment with Tools from the “Tools Panel” to draw a figure on the stage. Save the File.		

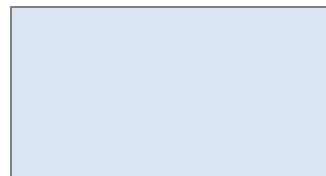
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10/15 10/30

**Daily Break-Up**

**This is our new teaching week.**



Computers Class-VII   40 min 3 periods p/w   90 p/a			TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods	
					II	Oct-Mar	15 weeks	16 to 30	45 periods	
MONTH	WEEK	PN	Unit#04 Introduction to Flash. Unit#05 Drawing and Painting in Flash							
	Week 10	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS			
		28.	The Tools? page#64-66				● Learn about the Tools Drawing lines, drawing Ovals through reading, discussion and practical.			
		29.	Drawing Rectangles, polygons & Stars page#67-68				● Learn about how to draw rectangles polygons and stars through reading, discussion and practical work.			
		30.	Paint Fill Page#68-70				● Learn about Paint Fill and The Brush Tool.			

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11/15 11/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION		I	Apr-Oct	15 weeks	1 to 15	45 periods
3 periods p/w   45 p/a				II	Nov-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#05 Drawing and Painting in Flash.					
	Week 11	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		31.	The Paint Bucket Tool	Page#70-72	● Learn about the Paint Bucket Tool and The Eraser Tool through reading and practical work.			
		32.	Did You know and Click Time	Page#72-73	● Did You know. ● Click Time.			
		33.	Let Us Recall	page#73	● Understanding of key points of Let Us Recall and Key words.			

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



12/15 12/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min 3 periods p/w   90 p/a			TERM INFORMATION				
			I	Apr-Sep	15 weeks	1 to 15	45 periods
			II	Oct-Mar	15 weeks	16 to 30	46 periods
MONTH	WEEK	PN	Unit#05 Drawing and Painting in Flash.				
	Week 12	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		34.	Test Yourself.	page#73-74	• Understanding & Solution of the exercise A to D.		
		35.	Go To Lab.	page#74-75	• Go To Lab Perform the practical E & F. Give Project work for Home work. And also use the given web link.		
		36.	Test Paper 1.	page#76	• Understanding and solution of the Test Paper 1.		

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13/15 13/30

**Daily Break-Up****This is our new teaching week.**

Computers		Class-VII   40 min		TERM INFORMATION		I Apr-Sep 15 weeks		1 to 15		45 periods		
3 periods p/w   90 p/a				II Oct-Mar 15 weeks				16 to 30		45 periods		
MONTH	WEEK	PN	Unit#01 Formatting in MS Excel 2016 to Unit#05: Drawing and Painting in Flash									
	Week 13	[90]	TOPIC CONTENT & PAGE NUMBER					WORKBOOK OR ACTIVITY CONTENTS				
		37.	Formatting in MS Excel.		page#03-19		• Test of the whole unit.					
			Formulas and Functions in MS Excel 2016.		page#20-33							
		38.	More Features of MS Word 2016		page#34-54		• Test of the whole unit.					
		39.	Introduction To Flash & Drawing and Painting in Flash		page#55-76		• Test of the whole unit.					

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14/15 14/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				
3 periods p/w   90 p/a		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#06: Language of the Web-HTML			
	Week 14	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
		40.	What is HTML?	page#77-78	● Learn about What is HTML?	
		41.	Structure of the HTML documents	page#79-80	● Learn about “Structure of the HTML documents and Adding Content to a Web Page” through reading, discussion and practicalwork.	
		42.	Adding Content to a Web Page	Check Your Progress		
			Creating Your Web Page	page#81-83	● Learn about “Creating Your Web Page ” through reading, discussion and practical work.	

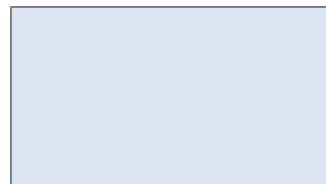
**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



15/15      15/30

**Daily Break-Up**

This is our new teaching week.



Computers      Class-VII   40 min		TERM INFORMATION				I      Apr-Sep      15 weeks      1 to 15		45 periods		
3 periods p/w   90 p/a						II      Oct-Mar      15 weeks      16 to 30		45 periods		
MONTH	WEEK	PN	Unit#06: Language of the Web-HTML							
	Week 15	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS			
		43.	Viewing the Web Page	page#83-85		Reading, explanation and Practical work of given topic: <ul style="list-style-type: none"> <li>Viewing the Web Page</li> <li>Cool Tip</li> </ul>				
		44.	Click Time, Let Us Recall, Keywords	page#85-86		<ul style="list-style-type: none"> <li>Do the Activity of Click Time</li> <li>Understanding of key points of Let Us Recall and learn Key words.</li> </ul>				
		45.	Test Yourself.	page#86-87		<ul style="list-style-type: none"> <li>Understanding &amp; Solution of the exercise A to C.</li> </ul>				

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



## 2<sup>nd</sup> Term/ Final Term

1/15      16/30

**Daily Break-Up**

**This is our new teaching week.**

<b>Computers      Class-VII   40 min</b> 3 periods p/w   90 p/a			<b>TERM INFORMATION</b>	<b>I      Apr-Sep      15 weeks      1 to 15</b>	<b>45 periods</b>
				<b>II      Oct-Mar      15 weeks      16 to 30</b>	<b>45 periods</b>
<b>MONTH</b>	<b>WEEK</b>	<b>PN</b>	<b>Unit#06: Language of the Web-HTML</b>		
	<b>Week 16</b>	<b>[90]</b>	<b>TOPIC CONTENT &amp; PAGE NUMBER</b>		<b>WORKBOOK OR ACTIVITY CONTENTS</b>
		46.	Test Yourself.	page#87	• Understanding & answer the questions of exercise D.
		47.	Go To Lab.	page#87-88	• Go To Lab Perform the practical E & F.
		48.	Project work	page# 88	• Project work: Complete the project work.

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



2/15 17/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				
3 periods p/w   90 p/a		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#07: Computer Software and Languages			
	Week 17	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
		49.	Types of Software.	page#89-90	<ul style="list-style-type: none"> <li>● Explain different types of software.</li> <li>● Check Your Progress: Identify the types of software.</li> </ul>	
		50.	Programming Languages	page#90-92	<ul style="list-style-type: none"> <li>● Explain different two major types of languages.</li> <li>● Low level languages and High Level languages.</li> </ul>	
		51.	Programming Languages	page#90-92	<ul style="list-style-type: none"> <li>● Explain different two major types of languages.</li> <li>● Low level languages and High Level languages.</li> <li>● Check your progress</li> <li>● Let Us Recall</li> </ul>	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



3/15 18/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min 3 periods p/w   90 p/a			TERM INFORMATION				
			I	Apr-Sep	15 weeks	1 to 15	45 periods
			II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#07: Computer Software and Languages				
	Week 18	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		52.	Keywords & Test Yourself page# 93-94			<ul style="list-style-type: none"> <li>learn about keywords.</li> <li>H.W: Solve exercise A till C</li> </ul>	
		53.	Test Yourself. page# 94			<ul style="list-style-type: none"> <li>Understanding &amp; answer the questions of exercise D.</li> </ul>	
		54.	Go To Lab. page# 94			<ul style="list-style-type: none"> <li>Go To Lab</li> <li>Perform the practical E.</li> </ul>	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**





4/15 19/30

## Daily Break-Up

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				
3 periods p/w   90p/a		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#08: Your Computer Under Attack			
	Week 19	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
		55.	What is computer Virus? How does a virus spread? page# 95		● Learn about what is computer Virus? and How does a virus spread? Through reading discussion and practical work.	
		56.	Types of computer viruses. page# 96		● Learn about Types of computer viruses through reading discussion and practical work. ● Check Your Progress.	
		57.	Other Harmful Programmes Page# 97		● Learn about other harmful programmes through reading discussion and practical work. ● Check Your Progress.	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



5/15 20/30

## Daily Break-Up

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w   90 p/a				II	Oct-Mar	15 weeks	14 to 30	45 periods
MONTH	WEEK	PN	Unit#08: Your Computer Under Attack					
	Week 20	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		58.	What is computer Virus? How does a virus spread? page# 98-99			● Learn about how in safeguard your programme computer through reading discussion and practical work.		
		59.	Let Us Recall, Keywords. page# 99			● Learn about Types of computer viruses through reading discussion and practical work. ● Check Your Progress.		
		60.	Test Yourself page# 100			● Complete the questions A till C.		

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



6/15 21/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min 3 periods p/w   90 p/a			TERM INFORMATION				
			I	Apr-Sep	15 weeks	1 to 15	45 periods
			II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#08: Your Computer Under Attack Unit# 09 , More On QBASIC				
	Week 21	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		61.	Test Yourself page# 101			●Understanding & answer the questions of exercise D.	
		62.	The input Statement page# 101-102			●Learn about input statement through reading, discussion and practical work.	
		63.	The input Statement page# 102-103			●Learn about input statement through reading, discussion and practical work.	

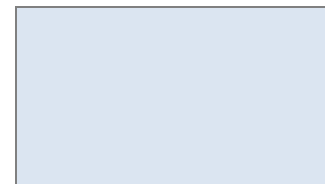
**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



7/15 22/30

**Daily Break-Up**

This is our new teaching week.



<b>Computers Class-VII   40 min</b>		<b>TERM INFORMATION</b>				<b>I Apr-Sep 15 weeks 1 to 15 45 periods</b>
3 periods p/w   90 p/a						<b>II Oct-Mar 15 weeks 16 to 30 45 periods</b>
<b>MONTH</b>	<b>WEEK</b>	<b>PN</b>	<b>Unit# 09 , More On QBASIC</b>			
	<b>Week 22</b>	<b>[90]</b>	<b>TOPIC CONTENT &amp; PAGE NUMBER</b>		<b>WORKBOOK OR ACTIVITY CONTENTS</b>	
		64.	<b>Check Your Progress</b>	<b>page# 103</b>	● Understanding & answer the questions of exercise D.	
		65.	<b>Checking Conditions</b>	<b>page# 103-104</b>	● Learn about Checking Conditions through reading, discussion and practical work.	
		66.	<b>Click Time</b>	<b>page# 104</b>	Do given activity.	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



8/15 23/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				
3 periods p/w   90 p/a		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit# 09 , More On QBASIC			
	Week 22	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
		67.	Check Your Progress	page# 103	● Understanding & answer the questions of exercise D.	
		68.	Checking Conditions	page# 103-104	● Learn about Checking Conditions through reading, discussion and practical work.	
		69.	Click Time	page# 104	Do given activity.	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



9/15 24/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min 3 periods p/w   90 p/a		TERM INFORMATION				
		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit# 09 , More On QBASIC			
	Week 23	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
		70.	Logical operators page# 105-106		● Learn about Logical operators through reading, discussion and practical work.	
		71.	Looping page# 107-109		● Learn about Looping through reading, discussion and practical work. ● Cool Tip & Check your progress.	
		72.	For To Next page# 109-110		● Reading, explanation and practical work of given topic.	

**Note:** This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.



10/15 25/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				I Apr-Oct 15 weeks 1 to 15 45 periods	
3 periods p/w   45 p/a						II Nov-Mar 15 weeks 16 to 30 45 periods	
MONTH	WEEK	PN	Unit# 09 , More On QBASIC				
	Week 24	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		73.	For To Next page# 111-112			<ul style="list-style-type: none"> <li>• Reading, explanation and practical workof given topic.</li> <li>• Cool Tip</li> </ul>	
		74.	Click Time page# 112			<ul style="list-style-type: none"> <li>• Do Activity.</li> </ul>	
		75.	Let Us Recall, Keywords page# 113-114			<ul style="list-style-type: none"> <li>• Understanding of key points of Let Us Recall andlearn Key words.</li> <li>• Understanding and solution of the exercise A,B &amp;C.</li> </ul>	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

**11/15 26/30****Daily Break-Up****This is our new teaching week.**

Computers Class-VII   40 min		TERM INFORMATION				
3 periods p/w   90 p/a		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit# 09 , More On QBASIC			
	Week 25	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS
		76.	Test Yourself.	page# 114	● Understanding & answer the questions of exercise D.	
		77.	Go To Lab	page# 114	● Go To Lab Perform the practical E ( parts 1 till 3 )	
		78.	Go To Lab	page# 115	● Go To Lab Perform the practical E ( parts 4 till 6 ).	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**





12/15 27/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				I Apr-Sep 15 weeks 1 to 15 45 periods	
3 periods p/w   90 p/a						II Oct-Mar 15 weeks 16 to 30 45 periods	
MONTH	WEEK	PN	Unit# 10 , QBASIC Graphics and Sound				
	Week 26	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		79.	QBASIC Graphics and Sound page# 116			<ul style="list-style-type: none"> <li>● Example: Look at a part of screen drawn in figure 10.1. Each column and Row has been marked with a number ( Starting with 0 )</li> </ul>	
		80.	The Screen Command	page# 117-118		<ul style="list-style-type: none"> <li>● Reading, explanation and practical work of given topic.</li> <li>● Click Time</li> </ul>	
		81.	Colour in QBASIC	page# 118		<ul style="list-style-type: none"> <li>● Reading, explanation and practical work of given topic.</li> </ul>	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



13/15 28/30

## Daily Break-Up

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				
3 periods p/w   90 p/a		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit# 10 , QBASIC Graphics and Sound			
	Week 27	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
		82.	Let Us Draw	page# 119-121	<ul style="list-style-type: none"> <li>• Reading, explanation and practical workof given topic.</li> <li>• Let Us Draw</li> <li>• Use the “ Draw “ command to get thegiven output.</li> </ul>	
		83.	The Line Command	page# 121-122	<ul style="list-style-type: none"> <li>• Reading, explanation and practical workof given topic.</li> <li>• The Line Command</li> </ul>	
		84.	Click Time.	page# 122	<ul style="list-style-type: none"> <li>• Do Activity of Click Time ( 1,2,3 )</li> </ul>	

**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



14/15 29/30

**Daily Break-Up**

This is our new teaching week.

Computers Class-VII   40 min		TERM INFORMATION				
3 periods p/w   90 p/a		I	Apr-Sep	15 weeks	1 to 15	45 periods
		II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit# 10 , QBASIC Graphics and Sound			
	Week 28	[90]	TOPIC CONTENT & PAGE NUMBER		WORKBOOK OR ACTIVITY CONTENTS	
		85.	Click Time.	page# 124-125	<ul style="list-style-type: none"> <li>Do Activity of Click Time ( 4, 5 )</li> <li>Cool Tip</li> </ul>	
		86.	The Circle Command	page# 125-127	<ul style="list-style-type: none"> <li>Reading, explanation and practical workof given topic.</li> <li>The Circle Command</li> </ul>	
		87.	Playing Music. Let Us Recall Test Yourself	page# 127-129	<ul style="list-style-type: none"> <li>Reading, explanation and practical workof given topic.</li> <li>The Playing Game</li> <li>Understanding of key points of Let Us Recall andlearn Key words.</li> </ul>	

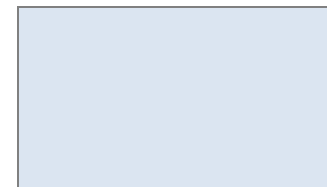
**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**



15/15 30/30

Daily Break-Up

This is our new teaching week.



Computers Class-VII   40 min		TERM INFORMATION				45 periods	
3 periods p/w   90 p/a		I	Apr-Sep	15 weeks	1 to 15		
		II	Oct-Mar	15 weeks	16 to 30	45 periods	
MONTH	WEEK	PN	Unit# 10 , QBASIC Graphics and Sound				
	Week 29	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS	
		88.	Test Yourself	page# 128-129		<ul style="list-style-type: none"> <li>Understanding &amp; Solution of the exercise A &amp; B.</li> <li>Understanding &amp; answer the questions of exercise C.</li> </ul>	
		89.	Go To Lab.	page#129-130		<ul style="list-style-type: none"> <li>Go To Lab</li> <li>Perform the practical D&amp;E.F &amp; G</li> </ul>	
		90.	Project Work	page#131-134		Project Work Perform the practical. Take test of tyst paper 2	