Syllabus Breakdown
Computer Grade 2

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ISLAMABAD/PAKISTAN

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Teaching weeks per annum

For the regions where academic session begins in **April**

FIRST TERM: APRIL – SEPTEMBER

Expected Teaching Weeks

April	Teaching Week 1	Teaching Week 2	Teaching Week 3	Teaching Week 4
May	Teaching Week 5	Teaching Week 6	Teaching Week 7	**First Midterm Examination**
June	Summer Vacation	Summer Vacation	Summer Vacation	Summer Vacation
July	Summer Vacation	Summer Vacation	Summer Vacation	Summer Vacation
August	Teaching Week 8	Teaching Week 9	Teaching Week 10	Teaching Week 11
September	Teaching Week 12	Teaching Week 13	**1st Term Examination**	**1st Term Examination**

SECOND TERM: OCTOBER – MARCH

Expected Teaching Weeks

October	Teaching Week 14	Teaching Week 15	Teaching Week 16	Teaching Week 17
November	Teaching Week 18	Teaching Week 19	Teaching Week 20	Teaching Week 21
December	Teaching Week 22	**Second Midterm Examination**	Winter Vacation	Winter Vacation
January	Teaching Week 23	Teaching Week 24	Teaching Week 25	Teaching Week 26
February	Teaching Week 27	Teaching Week 28	Teaching Week 29	Teaching Week 30
March	Revision Work	**Annual Examination**	**Annual Examination**	PTM & Annual Day

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Teaching weeks per annum

For the regions where academic session begins in **August**

FIRST TERM: AUGUST – DECEMBER

Expected Teaching Weeks

August	Teaching Week 1	Teaching Week 2	Teaching Week 3	Teaching Week 4
September	Teaching Week 5	Teaching Week 6	Teaching Week 7	**First Midterm Examination**
October	Teaching Week 8	Teaching Week 9	Teaching Week 10	Teaching Week 11
November	Teaching Week 12	Teaching Week 13	Teaching Week 14	Teaching Week 15
December	**Midterm Examination**	**Midterm Examination**	*Winter Vacation*	*Winter Vacation*

SECOND TERM: OCTOBER – MARCH

Expected Teaching Weeks

January	Teaching Week 16	Teaching Week 17	Teaching Week 18	Teaching Week 19
February	Teaching Week 20	Teaching Week 21	Teaching Week 22	**Second Midterm Exam**
March	Teaching Week 23	Teaching Week 24	Teaching Week 25	Teaching Week 26
April	Teaching Week 27	Teaching Week 28	Teaching Week 29	Teaching Week 30
May	*Revision Work*	**Annual Examination**	**Annual Examination**	*PTM & Annual Day*

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Allocation of periods

Subjects and period distribution for preparing timetable, syllabus breakdown, lesson plans etc.

SN	SUBJECT	JUNIOR			PRIMARY		SECONDARY			EACH SUBJECT PER ANNUM
		GRADE – 1	GRADE – 2	GRADE – 3	GRADE – 4	GRADE – 5	GRADE – 6	GRADE – 7	GRADE – 8	
1	English Language	5	5	5	5	5	5	5	5	150
2	Urdu Language	5	5	5	5	5	5	5	5	
3	Mathematics	5	5	5	5	5	5	5	5	
4	Science	-	-	-	5	5	5	5	5	
5	General Knowledge	5	5	5	-	-	-	-	-	
6	Sindhi Language[1]	4	4	4	4	4	4	4	4	120
7	Social Studies	-	-	-	4	4	-	-	-	
8	Islamiyat	4	4	4	4	4	4	4	4	
9	Nazra-e-Quran[2]	4	4	4	4	4	4	4	4	
10	Geography	-	-	-	-	-	3	3	3	90
11	Computer Science	3 SRM[3]	3 SRM	3 SRM	3 SRM	3 SRM	3	3	3	
12	Life Skills	3 SRM	3 SRM	3 SRM	-	-	-	-	-	
13	Artwork	3 SRM	3 SRM	3 SRM	-	-	-	-	-	
14	History	-	-	-	-	-	2	2	2	60
15	Life Skills & Art	-	-	-	2 SRM	2 SRM	-	-	-	
		-	-	-	-	-	1 SRM	1 SRM	1 SRM	30
	PERIODS PER WEEK	**37**	**37**	**37**	**37**	**37**	**37**	**37**	**37**	

[1] In Sindh Region only

[2] In all regions except Sindh

[3] SRM: (Supplementary Reading Material)

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FIRST TERM | UNITS OR CHAPTERS DISTRIBUTION WITHIN 15 STUDY WEEKS OF THIS TERM.

Study Week 1 [1/15 | 1/30] Unit#01 A Super Machine Page# 3-4	**Study Week 2 [2/15 | 2/30] Unit#01 A Super Machine Page# 5-6**	**Study Week 3 [3/15|3/30] Unit#01 A Super Machine Page # 6- 8**	**Study Week 4[4/15 | 4/30] Unit#02, Uses of Computer page #09-10**
Study Week 5 [5/15 |5/30] Unit#02, Uses of Computer page # 10-12	**Study Week 6[6/15 | 6/30] Unit#02, Uses of Computer page # 12-14**	**Study Week 7 [7/15|7/30] Unit#02, Uses of Computer page # 14-16**	**Study Week 8[8/15|8/30] Unit#02, Uses of Computer page # 16-18**
StudyWeek9[9/15|10/3] Unit#02, Uses of Computer page # 18-19	**Study Week 10(10/15|10/30] Unit#02, Uses of Computer page # 10-19**	**Study Week 11[11/15|11/30] Unit#03 How does a computer work page # 20-23**	**Study Week 12(12/15|12/30) Unit#03 How does a computer work page # 22-24**
Study week (13/15|13/30] Unit#03 How does a computer work page # 24-25	**Study Week [14/15 | 14/30] Unit#04, Input and Output Devices Page# 26-28**	**Study Week [15/15 | 15/30] Unit#04, Input and Output Devices Page# 29-30**	

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SECOND TERM / Final Term | UNITS OR CHAPTER DISTRIBUTION WITHIN 15 WEEKS OF THIS TERM.

Study Week [1/15| 16/30] Unit#04, Input and Output Devices Page# 31-33	**Study Week [2/15 | 17/30]** Unit#04, Input and Output Devices Page# 33-35	**Study Week [3/15 | 18/30]** Unit#04, Input and Output Devices Unit#05, Starting up and Shutting down Page# 35-37	**Study Week [4/15 | 19/30]** Unit#04, Input and Output Devices Unit#05, Starting up and Shutting down Page# 26-39
Study Week [5/15 | 20/30] Unit#05, Starting up and Shutting down Page# 39-40	**Study Week [6/15 | 21/30]** Unit#05, Starting up and Shutting down Unit#06,Using Word Pad Page#41-43	**Study Week [7/15 | 22/30]** Unit#06, Using Word Pad Page# 43-44	**Study Week [8/15 | 23/30]** Unit#06, Using Word Pad Page# 45-46
Study Week[9/15| 24/30] Unit#06, Using Word Pad Page# 47-49	**Study Week [10/15 | 25/30]** Unit#06, Using Word Pad Page# 49-50	**Study Week [11/15 | 26/30]** Unit#07, Fun With Paint Page# 51-53	**Study Week [12/15 | 27/30]** Unit#07, Fun With Paint Page# 53-56
Study Week [13/15| 28/30] Unit#07, Fun With Paint Page# 56-59	**Study Week [14/15 | 29/30]** Unit#07, Fun With Paint Page# 59-62	**Study Week [15/15| 30/30]** Unit#07, Fun With Paint Page#62-64	

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1st Term

1 /15   1 /30
Daily Break-Up
This is our new teaching week.

Computer	Class-2 | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#01 A Super Machine**					
	Week 1	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		1.	**A Super Machine**	**Page#3**		**Reading :** Read the whole page. • What is a computer?		
		2.	**A Super Machine**	**Page#3-4**		**Reading :** Read the page # 04 • What are the types of computer? • What is the difference between a super computer and a laptop?		
		3.	**A Super Machine**	**Page#4**		**Check your Progress:** • Tick the machines that need electricity turn on.		

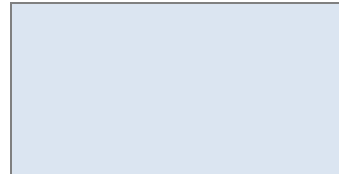**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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2 /15   2 /30
Daily Break-Up
This is our new teaching week.

Computer	Class-2 | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK 2	PN	Unit#01 A Super Machine					
	Week 2	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		4.	A Super Machine	Page#5		**Reading:** • Read the whole page. • What does a computer do? • Uses of the computer		
		5.	A Super Machine	Page#5		Take Oral test and ask • What are the uses of the computer?		
		6.	A Super Machine	Page#6		**Check your progress:** • Name the type of computer these peopleuse?		

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3 /15   3 /30
Daily Break-Up
This is our new teaching week.

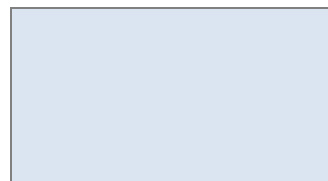| Computer	Class-2 | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#01 A Super Machine**					
	Week 3	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		7.	**A Super MachinePage#6**			• How computers are different from humans?		
		8.	**A Super MachinePage#7**			**Tell the Computer Manners:** **Let Us Recall** **Keyword:** **MachineTest yourself:** • Think of six things that you can do but acomputer cannot.		
		9.	**A Super MachinePage#8**			**Test yourself:** • How are the computers different fromhuman beings? • Write C for the computer and H for human being. **Test yourself:** • What can you do on a computer? • Colour as many clouds as you like?		

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4 /15   4 /30

Daily Break-Up

This is our new teaching week.

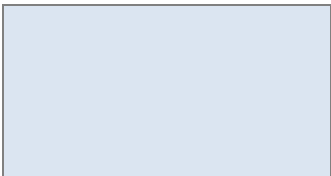| Computer	Class-2 | 40 min		TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a					II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#02, Uses of Computer						
	Week 4	[90]	TOPIC CONTENT & PAGE NUMBER				WORKBOOK OR ACTIVITY CONTENTS		
		10.	**A Super Machine**	**Page#9**			**Test yourself:** • Fill in the blanks with words from thebox.		
		11.	**A Super Machine**	**Page#10**			**Test yourself:** • Answer the following questions		
		12.	**A Super Machine**	**Page#10**			**Test yourself:** • Join the dots. • Name and colour the computers. **Project Work:** • Collect pictures of different types ofcomputers and paste them in your scrapbook. Write two sentences on each other of them.		

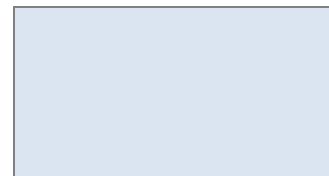**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concernedteacher.**

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5 /15   5 /30
Daily Break-Up
This is our new teaching week.

Computer	Class-II | 40 min		TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a					II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#02 Uses of the computers**						
	Week 5	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**			
		13.	**Uses of the computer**	**Page#10-11**		**Reading** • Read Page no. 10 and 11			
		14.	**Uses of the computer**	**Page#12**		**Check your progress:** • What else are computers used for inyour school.			
		15.	**Uses of the computer**	**Page#12**		• What is the use of computer at home?			

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6 /15   6 /30
Daily Break-Up
This is our new teaching week.

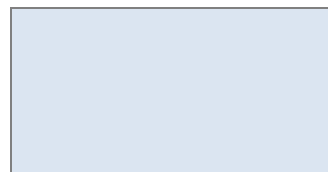| Computer 3 periods p/w | 90 p/a	Class-2| 40 min		TERM INFORMATION	I	Apr-Oct	15 weeks	1 to 15	45 periods
				II	Nov-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#02 Uses of the computers					
	Week 6	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		16.	**Uses of computer in different places Page# 12-13**			• **Read and write different uses of thecomputer in offices?** • **What is the use of the computer in banks?**		
		17.	**Uses of computer in different places Page# 13**			Reading of page 13 • **What is the use of the computers in Railwaystations, Airports and Bus Depots?**		
		18.	**Uses of computer in different places Page# 14**			Reading of page 14 What is the use of the computers in Hospitals, inShops and Restaurants?		

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7 /15   7 /30
Daily Break-Up
This is our new teaching week.

Computer	Class-II	40 min	TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w 90 p/a					II	Oct-Mar	15 weeks	16 to 30	45 periods

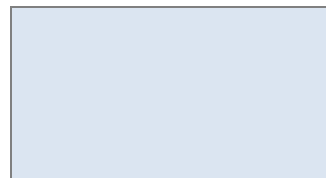| MONTH	WEEK	PN	Unit#02 Uses of the computers	
	Week 7	[90]	**TOPIC CONTENT & PAGE NUMBER**	**WORKBOOK OR ACTIVITY CONTENTS**
		19.	**Uses of computer in different places Page# 14-15**	Reading of Page #14-15 - What is the use of computers in Publishing? - Tell the students about online shopping. - What is the use of computer inDesigning?
		20.	**Uses of computer in different places Page# 15**	What is the use of computer in SpaceResearch and making Films?
		21.	**Uses of computer in different places Page# 16**	Check yourself: - Do you like animation movies? - Write the answers then discuss themwith your partner?

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8 /15   8 /30

Daily Break-Up

This is our new teaching week.

Computer	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods

MONTH	WEEK	PN	Unit#02 Uses of the computers	
	Week 8	[90]	**TOPIC CONTENT & PAGE NUMBER**	**WORKBOOK OR ACTIVITY CONTENTS**
		22.	**Uses of computer in different places Page# 16-17**	**Reading :** • What is the use of computer in PoliceWork? • Let Us Recall
		23.	**Uses of computer in different places Page# 17**	**Activity:** • Learn Keywords **Test yourself:** • Tick the correct answers.
		24.	**Uses of the computer Page#18**	**Test yourself:** • Look at the pictures given below. • Where is the computer being used? • What is the computer being used for? • Complete the table.

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9 /15   9 /30
Daily Break-Up
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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#02 Uses of a computer**					
	Week 9	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		25.	**Uses of the computer**	**Page # 18**		• Teacher will explain the students about ''Monitor''.		
		26.	**Uses of the computer**	**Page # 18**		• Teacher will explain the students about ''CPU''.		
		27.	**Uses of the computer**	**Page#19**		**Test yourself:** • Unscramble the letters to get the namesof places where computers are used. • Help Madeeha's to reach her computerand make the report cards of Class 2.		

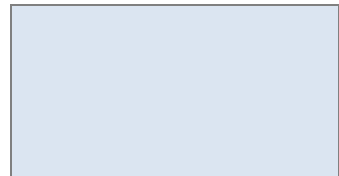**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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10 /15   **10 /30**

Daily Break-Up

This is our new teaching week.

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#02 Uses of a computer**					
	Week 10	**[90]**	**TOPIC CONTENT & PAGE NUMBER**				**WORKBOOK OR ACTIVITY CONTENTS**	
		28.	**Uses of the computer**		**Page#19**		**Test yourself:** • Answer the following questions	
		29.	**Uses of the computer**		**Page#19**		**Project Work:** • Ask your teacher to show you what an e-mail looks like and how it is sent.	
		30.	**Uses of the computer**		**Page# 10-19**		**Revision & test of Whole Chapter**	

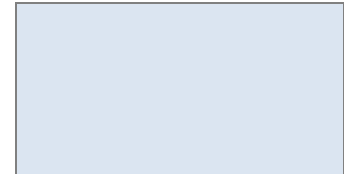**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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11/15 11/30
Daily Break-Up
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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#03** How does a computer work					
	Week 11	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		31.	**How does a computer work**	**Page# 20-21**		**Reading and Explanation.** • What is Input? • What is processing?		
		32.	**How does a computer work**	**Page# 21-22**		• What is Output? **Check your progress:** • Dora wants to eat cake. • What should mummy do to bake a cake? • Write **I** for input **P** for processing and **O** for output.		
		33.	**How does a computer work**	**Page# 22-23**		• What is meant by storage devices		

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12/15   12/30
Daily Break-Up
This is our new teaching week.

Islamiat	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods

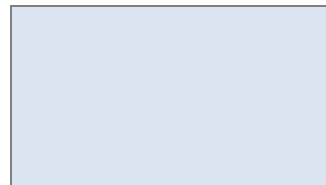| MONTH	WEEK	PN	Unit#03 How does a computer work	
	Week 12	[90]	TOPIC CONTENT & PAGE NUMBER	WORKBOOK OR ACTIVITY CONTENTS
		34.	**How does a computer work**　　page# 22-23	• What is the difference between a HardDisc and a Pen Drive? • What are the manners to use acomputer?
		35.	**How does a computer work**　　Page# 23-24	**Let Us Recall:** **Learn Keywords:** **Test yourself: (A)** • Complete this table.
		36.	**How does a computer work**　　Page# 24	**Test yourself: (B)** • Write the name of the following storagedevices. **Test yourself: (D)** • Find the words given in the box, hiddenin the word search.

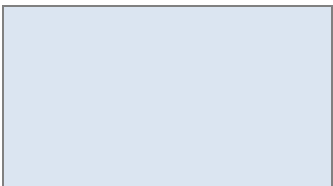**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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13/15   13/30
Daily Break-Up
This is our new teaching week.

Computers 3 periods p/w | 90 p/a	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#03 How does a computer work					
	Week 13	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		37.	**How does a computer work Page# 24**			**Test yourself:** • Answer the questions.		
		38.	**Test Paper 1 Page # 25**			**Activity:** • Fill in The Blanks and Match the Columns.		
		39.	**Test Paper 1 Page # 25**			**c: Answer the given questions.**		

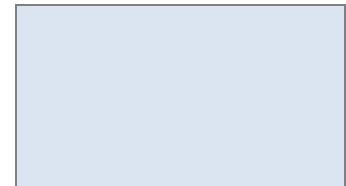**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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14/15   14 /30
Daily Break-Up
This is our new teaching week.

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices**					
	Week 14	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		1.	**Input and Output Devices** **Page#26-27**			**Reading and explanation of Input devices** • Read page no.26		
		2.	**Input and Output Devices** **Page#28**			**Reading and explanation of Input devices** • What is a mouse? • How does it work? • What does right click and left click do?		
		3.	**Input and Output Devices** **Page#28**			**Reading and explanation of Input devices.** • What is drag and drop? • What is a keyboard?		

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15/15   15 /30

Daily Break-Up
This is our new teaching week.

Computers 3 periods p/w | 90 p/a	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	**Unit#04, Input and Output Devices**					
	Week 15	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		4.	**Input and Output Devices Page#29**			• What is an Alphabet key? • What are Number keys?		
		5.	**Input and Output Devices Page#29-30**			**Reading and explanation of Input devices** • What are Arrow keys? • What is an Enter key? • What is Escape key? • What is Space bar?		
		6.	**Input and Output Devices Page#30**			**Reading and explanation of Input devices.** • What are Back Space and Delete Keys? • What is Shift Key? • What is Caps Lock Key?		

Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.
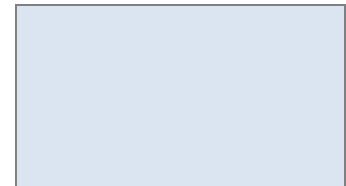
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2nd Term / Final Term

1/15   16 /30

Daily Break-Up

This is our new teaching week.

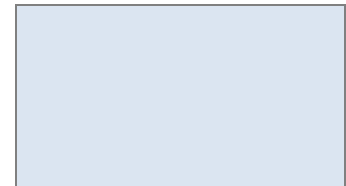| Computers	Class-II | 40 min		TERM INFORMATION		I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w |90 p/a					II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices**						
	Week 16	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**			
		7.	**Input and Output Devices** **Page#31**			**Check your progress:** • Label the keys on this keyboard • What is meant by a Scanner and aMicrophone & Joy stick.			
		8.	**Input and Output Devices** **Page#32**			**Reading and explanation of Input devices** • What are Output Devices? • What is a Monitor? • What is a Printer?			
		9.	**Input and Output Devices** **Page#33**			**Reading and explanation of Input devices.** • What do you know about Speakers &Headphones? **Check your progress:** • Fill in the blanks to complete the name of some output devices.			

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2/15   17 /30

Daily Break-Up

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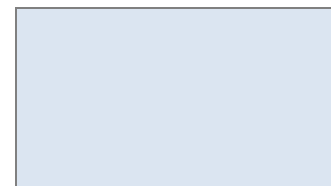| Computers 3 periods p/w | 90 p/a | Class-II | 40 min | | TERM INFORMATION | I | Apr-Sep | 15 weeks | 1 to 15 | 45 periods |
|---|---|---|---|---|---|---|---|---|
| | | | II | Oct-Mar | 15 weeks | 16 to 30 | 45 periods |
| MONTH | WEEK | PN | **Unit#04, Input and Output Devices** | | | |
| | Week 17 | [90] | TOPIC CONTENT & PAGE NUMBER | WORKBOOK OR ACTIVITY CONTENTS | | |
| | | 10. | **Input and Output Devices**
Page#33-34 | • **Tell the Computers Manners.**
• **Let Us Recall & Learn Key words** | | |
| | | 11. | **Input and Output Devices**
Page#34-35 | Test yourself: Complete Exercise A till C.
• Who am I?
• Match these keys with what they do? | | |
| | | 12. | **Input and Output Devices**
Page#35 | Test yourself: Complete Exercise D.
• Answer these questions. | | |

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03/15   18   /30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices Unit#05, Starting up and Shutting down**					
	Week 18	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		13.	**Input and Output Devices** **Page#35**			**Go To Lab:** • Learn to use the keyboard keys mentioned in the lesson. • Note what appears on the monitor asyou press each key		
		14.	**Input and Output Devices** **Page#35**			**Project Work:** • Paste pictures of input and output devices in your scrapbook. Write two sentences about each of them.		
		15.	**Starting up and Shutting down** **Page#36-37**			• **Reading and Explanation** • How to start a computer? **Check your progress :** • Which of the following are required tostart up computer? • **H:W**: Colour the clouds and write howmany clouds you have coloured		

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04/15   19   /30

Daily Break-Up
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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#04, Input and Output Devices**			**Unit#05, Starting up and Shutting down**		
	Week 19	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		16.	**Input and Output Devices.** **Page# 26-34**			• Test of whole chapter.		
		17.	**Shutting down a Computer** **Page#38**			• **Reading and explanation.** • Shutting down a computer. • Go to the lab and do the activity oncomputer how to shut down the computer.		
		18.	**Shutting down a Computer** **Page#39**			• **Computers Manners** • **Let Us Recall key points and learnKey words**		

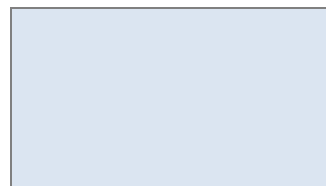**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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05/15   20 /30

Daily Break-Up

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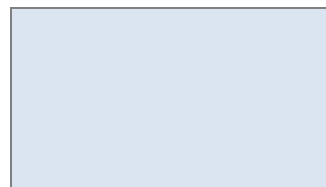| Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#05, Starting up and Shutting down**					
	Week 20	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		19.	**Shutting down a Computer** **Page#39**			• **Test Yourself** • **Solve exercise A trill C** • **H:W: Exercise D for Home work.**		
		20.	**Shutting down a Computer** **Page#39-40**			• **Reading and explanation.** • Shutting down a computer. • Go to the lab and do the activity oncomputer how to shut down the computer.		
		21.	**Shutting down a Computer** **Page# 40**			• **Solve exercise E.**		

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06/15   21   /30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#05, Starting up and Shutting down Unit#06, Using Word Pad**					
	Week 21	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		22.	**Shutting down a Computer** **Page# 41**			• **Solve exercise E.** • **Do activity of exercise F.**		
		23.	**Shutting down a Computer** **Page#41**			• **Go To the** **LabActivity:** • With your teacher's permission, switchon the hand and shut the computer		
		24.	**Starting Word Pad** **Page# 42-43**			• **Reading, Explanation and Practical work.** • Starting word pad.		

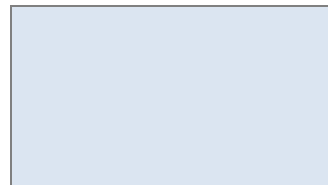**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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07/15   22   /30

Daily Break-Up

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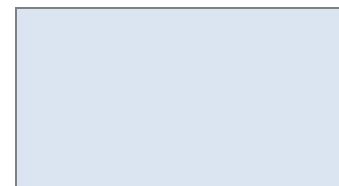| Computers Class-II | 40 min			TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#06, Using Word Pad**					
	Week 22	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		25.	**The Word Pad Window** **Page# 43**-**44**			• **Reading & Explanation.** • The "Word Pad Window".		
		26.	**The Word Pad Window** **Page# 43-44**			• **Practical work.** • The "Word Pad Window".		
		27.	**The Word Pad Window** **Page# 44**			• **Check Your Progress.**		

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08/15   23 /30

Daily Break-Up

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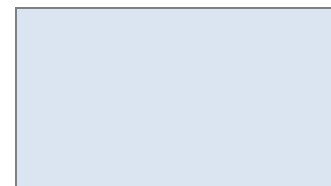| Computers 3 periods p/w | 90 p/a | Class-II | 40 min | | TERM INFORMATION | I | Apr-Sep | 15 weeks | 1 to 15 | 45 periods |
|---|---|---|---|---|---|---|---|---|---|
| | | | | II | Oct-Mar | 15 weeks | 16 to 30 | 45 periods |
| **MONTH** | **WEEK** | **PN** | | **Unit#06, Using Word Pad** | | | | | |
| | **Week 23** | **[90]** | **TOPIC CONTENT & PAGE NUMBER** | | | **WORKBOOK OR ACTIVITY CONTENTS** | | | |
| | | 28. | **Saving your Documents** **Page# 45** | | | • **Reading & Explanation.** • How to save Your Documents? | | | |
| | | 29. | **Saving your Documents** **Page# 45** | | | • **Practical work.** • How to save Your Documents? | | | |
| | | 30. | **Opening the saved Document** **Page# 46** | | | • **Reading, Explanation & Practical work.** • How to save Your Documents? | | | |

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09/15   24 /30

Daily Break-Up

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Computers Class-II | 40 min			TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#06, Using Word Pad**					
	Week 24	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		31.	**Saving your Documents** **Page# 47**			• **Let Us Recall Key points andKeywords.**		
		32.	**Saving your Documents** **Page# 47-49**			• **Test Yourself** • **Solve exercise A till C** • **H:W: Exercise D for Home work.**		
		33.	**Opening the saved Document** **Page# 49**			• **Test Yourself** • **Solve exercise E.**		

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10/15   25 /30

Daily Break-Up
This is our new teaching week.

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#06, Using Word Pad**					
	Week 25	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		34.	**Saving your Documents** **Page# 49**			**Go To Lab: Activity :** ☐ Write about 'My Best Friend' in WordPad. ☐ Save the document and remember togive a file name of your document. ☐ Again, open the saved document (follow the steps from the lesson)		
		35.	**Saving your Documents** **Page# 49**			**Project Work:** ☐ Like word pad there is another programcalled Notepad. ☐ Find out how this program is different from Word Pad.		
		36.	**Did You Know?** **Page# 50**			• **Do practical work of typing. Page # 50**		

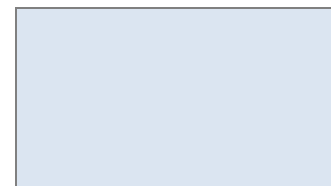**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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11/15   26/30

Daily Break-Up

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Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#07, Fun With Paint					
	Week 26	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		37.	**Did You Know?** **Page# 51**			• **Do practical work of typing in Note Pad. Page # 52**		
		38.	**Tool Box** **Page# 52**			• **Reading & Explanation and Practical Work.** • Tool Box.		
		39.	**Colour Box** **Page# 53**			• **Reading & Explanation and Practical Work.** • Colour Box.		

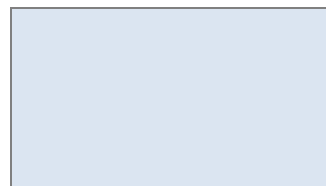**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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12/15   27 /30

Daily Break-Up

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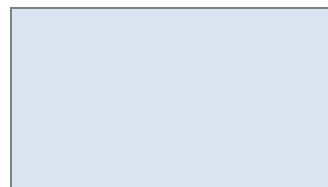| Computers 3 periods p/w | 90 p/a	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	Unit#07, Fun With Paint					
	Week 27	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		40.	**Line Tool** **Page# 53-54**			• **Reading & Explanation and PracticalWork.** • Line Tool		
		41.	**Pencil Tool** **Page# 54-55**			• **Reading & Explanation and PracticalWork.** • Pencil Tool.		
		42.	**Rectangle Tool** **Page# 55-56**			▯ **Reading & Explanation and PracticalWork.** ▯ Rectangle Tool ▯ **Check Your Progress.**		

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13/15   28 /30

Daily Break-Up
This is our new teaching week.

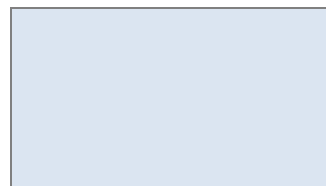| Computers 3 periods p/w | 90 p/a	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	WEEK	PN	**Unit#07, Fun With Paint**					
	Week 28	[90]	TOPIC CONTENT & PAGE NUMBER			WORKBOOK OR ACTIVITY CONTENTS		
		43.	**Oval Tool** **Page# 56-57**			• **Reading & Explanation and PracticalWork.** • Oval Tool		
		44.	**Eraser Tool** **Page# 57-58**			• **Reading & Explanation and PracticalWork.** • Eraser Tool.		
		45.	**Fill with Colour Tool** **Page# 58-59**			▢ **Reading & Explanation and PracticalWork.** ▢ Fill with colour Tool ▢ Check Your progress		

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14/15   29 /30

Daily Break-Up
This is our new teaching week.

Computers Class-II | 40 min			TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#07, Fun With Paint**					
	Week 29	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		46.	**Polygon Tool** **Page# 59-60**			• **Reading & Explanation and PracticalWork.** • Polygon Tool		
		47.	**Let Us Recall and Key words** **Page# 60-61**			• **Let us Recall Key points andKeywords** • **H:W: Complete the exercises A till B.**		
		48.	**Test Yourself** **Page# 62**			• **Complete the exercises C.**		

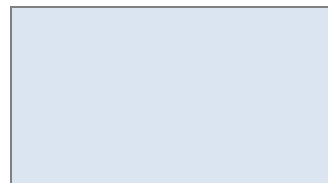**Note: This breakup is provided for your daily planning. Daily lesson planning is the responsibility of the concerned teacher.**

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15/15   30 /30

Daily Break-Up

This is our new teaching week.

Computers	Class-II | 40 min		TERM INFORMATION	I	Apr-Sep	15 weeks	1 to 15	45 periods
3 periods p/w | 90 p/a				II	Oct-Mar	15 weeks	16 to 30	45 periods
MONTH	**WEEK**	**PN**	**Unit#07, Fun With Paint**					
	Week 30	**[90]**	**TOPIC CONTENT & PAGE NUMBER**			**WORKBOOK OR ACTIVITY CONTENTS**		
		49.	**Go To Lab** **Page# 62-63**			• **Do activities 1 till 2 in computer.**		
		50.	**Project Work** **Page# 63**			• **Do activities 3 till 5 in computer.** • **H:W : Project Work**		
		51.	**Test paper 2** **Page# 64**			• **Take test of test paper 2.**		

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